

Delegated Decision Notice (DDN)

This form is used to record any delegated decision which has been taken by officers under delegated authority.

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| Decision title | Urgent Decision – Recommendation of Corporate Plan to Full Council for approval. |
| Decision date | 15 January 2024 |
| Decision maker | Chief Executive Officer |
| Source of delegation (resolution or Constitution – please reference) | <p>Part D8 of the Constitution authorises the Chief Executive to take any actions necessary in the interests of Council:</p> <p>The Council’s Chief Executive has delegated authority to take any action they consider necessary in the interests of the Council in cases of urgency. They must only act after consultation with the Leader of the Council, the Chair of the Council or the appropriate Committee and the relevant Ward Member(s), if any. Any action taken in this way shall be reported to the first available meeting of the Council, Cabinet or relevant Committee, as appropriate.</p> |
| Decision taken | To recommend to Council to approve the Corporate Plan 2024-28. |
| Reasons for the decision | <p>Following the withdrawal of the Corporate Plan item from the agenda of Cabinet on 11 January 2024 due to further consultation being required on the final document, the Chief Executive in consultation with the Leader and Deputy Leader approved the revised version to go to Full Council. The reason for the urgent decision was due to the Corporate Plan needing approval by Council in advance of the formulation of the Budget and Medium-Term Financial Strategy (MTFS) for 2024/25. The Corporate Plan will inform elements of the Medium-Term Financial Strategy and the budget setting process needs to be cognisant of the priorities set out in the Corporate Plan and the means of delivering them. As such delaying the Corporate Plan until the full Council in February was not deemed to be a viable option.</p> |
| Alternative options considered | <p>Officers did consider alternative options for approving the Corporate Plan, but none were considered possible in order for approval to be granted within the required timeframe.</p> <p>The deferral of the Corporate Plan decision to a later Council meeting was considered but not having the Corporate Plan in place before the budget Council meeting was not deemed to be a suitable option.</p> |



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| Key or non-key? | Key (significant impact on 2+ wards) |
| Subject to urgency rules? | <p>Yes</p> <p>The Chair of the Overview and Scrutiny Committee agreed that the making of the decision was urgent and cannot be reasonably deferred, in accordance with Under Regulation 11 of The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.</p> <p>The Chair of the Overview and Scrutiny Committee further agreed that the usual call-in arrangements be disapplied, in accordance with the Council's Constitution (Part C1.3.17).</p> |
| Affected wards | All Wards |
| Details of consultation undertaken | Leader of the Council, Deputy Leader of the Council, Deputy Chief Executive, Director of Governance and Development (Monitoring Officer), Business Manager for Democratic Services, Chair of Overview and Scrutiny Committee |
| Lead officer | Rob Weaver, Chief Executive |
| List of documents considered | Corporate Plan 2024-2028 (to be published as part of the Full Council agenda on 16 January 2024) |